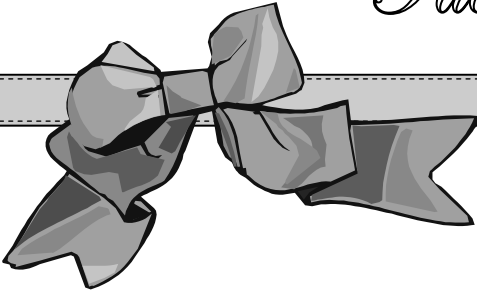


# Facility Usage Agreement



**We agree** to be liable for any damage to real and personal property of Dillon Community Church that might be incurred by our presence and use of said property.

**We agree** to pay a fee of \$500 for the rehearsal and wedding time at DCC to cover the costs of building usage. If using the Commons for a reception an additional fee of \$150 will be paid. **We agree** to leave the church property in the condition in which found (includes general cleaning, pick up, flowers removed, chairs returned to original positions, vacuuming, trash placed in dumpster, no broken items, etc.)

**We acknowledge** that smoking, drinking alcoholic beverages, or the use of any other drugs is not permitted on DCC property.

**We recognize** that scheduled ministries in the church facility take precedence over pre-wedding arrangements. DCC is an active membership, and supports many ministries. All wedding pre-planning must be accomplished without interrupting any other scheduled activity.

**We have included** the Church Usage Fee: check # \_\_\_\_\_ in amount of \$ \_\_\_\_\_

Name of Couple \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

**Return Agreement to:**

Dillon Community Church  
Attention: Jude Mitchell, Church Administrator  
P.O. Box 1979, Dillon, CO 80435  
(970) 468-2461

**Dates & Times Church Reserved:**

Rehearsal Day: \_\_\_\_\_ Wedding Day: \_\_\_\_\_

Rehearsal Arrival Time: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Wedding Day Arrival Time: \_\_\_\_\_ Wedding Time: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Reception Dinner: \_\_\_\_\_ Reception Cake & Punch: \_\_\_\_\_

Reception Time: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Sound Needs: \_\_\_\_\_ Microphones: # \_\_\_\_\_ Piano: \_\_\_\_\_

Office Use Only: AV Tech \_\_\_\_\_, Coordinator \_\_\_\_\_, Response Mailed \_\_\_\_\_

**PASTOR:** \_\_\_\_\_ **APPROVED:** \_\_\_\_\_